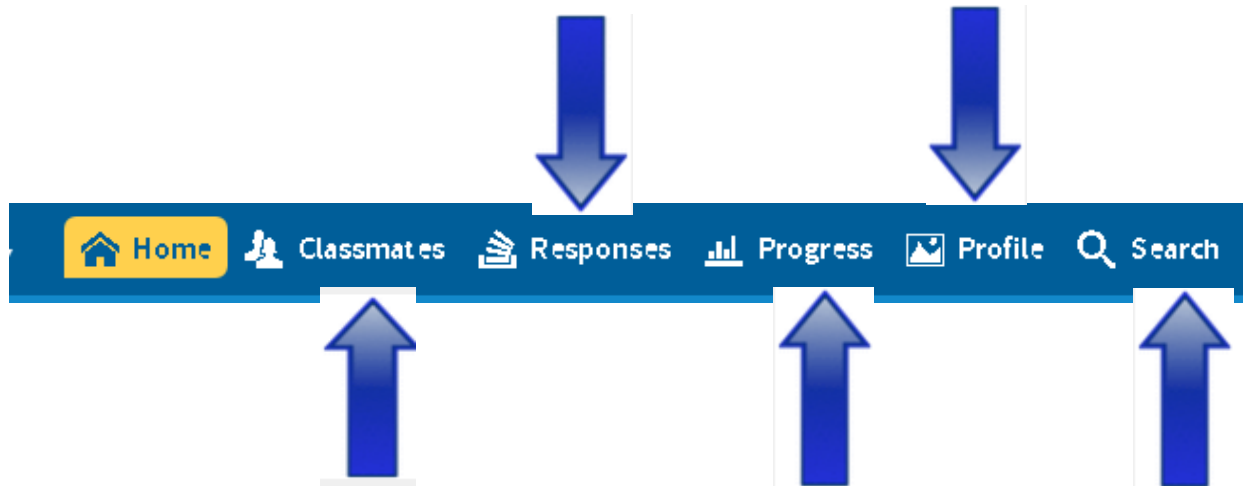


# THE TOP TOOL BAR

The responses tab lets you quickly check out various interactions to see current results. This is a great way to **view social shares, image uploads and poll results**.

Create a profile that shares a talent you have, an activity you're involved in, your attitude about life, and your greatest value. Select a quote you find meaningful and choose 6 words that describe you. Profiles can be updated as often as students like.



The **classmates** tab lets both teacher and students see all student profiles. When the box is **gray**, the profile is **incomplete**. When the box is **white**, the profile is **complete** and viewable. These profiles are a great way for students to get to know one another. **Teachers' profiles are not viewable.**

The progress bar is a **teacher-only function** that lets you check completion percentages for every student. Click on **their name** to see how much of each lesson they have completed. **Click on any of the lessons** and you can view individual answers.

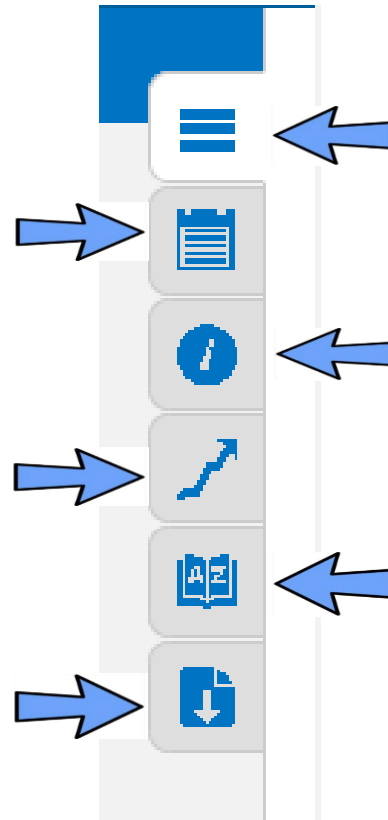
**Like any search function**, this feature can help you **navigate back to a screen you're interested** in viewing again or review content you are interested in finding quickly.

# The Side Tool Bar

This **notes tab** allows teachers to **keep notes by section or for the entire course**. All content, including glossary terms, can be cut and pasted for future reference. **Students have just a full course "notepad."**

This squiggly upward arrow is **another progress feature** that helps you **monitor individual activity sets**. For example, if you assign a 5-screen activity as bell work, this feature lets you see when all students have completed the activity.

This is where **Word docs** are available for **download**. **Lesson plans** and other supporting documents are filed here. **PDF's can be supplied upon request.**



This **"hamburger" icon** is your best **navigational tool**. Click on this icon to open up an outline of live links to every screen in the course. All users have access to this feature. Also, you can use the **"Table of Content" link, located in the footer.**

This **"i" icon** holds all the **teacher tips**. When you **see a (TT) at the end of a paragraph**, that indicates that **there is a teacher tip** for that screen. **Answer keys and notes** for guiding discussions can be found here.

This is the **glossary tab**. Blue, bolded words in the course **are live links to the glossary**. It lets students **check definitions** without losing their place in the module. Or click on this icon any time for an alphabetical listing of all vocabulary terms.